

MINUTES OF THE MEETING OF THE 9-1-1 STANDING COMMITTEE OF THE REGIONAL BOARD OF THE REGIONAL DISTRICT OF FRASER-FORT GEORGE HELD ON THURSDAY, APRIL 19, 2007 IN THE BOARD ROOM, 155 GEORGE STREET, PRINCE GEORGE, BC

Directors Present: Director D. Gendron, Chair
Director D. Bassermann
Director T. Burgess
Director A. Kaehn, ex-officio
Director S. Killam
Director J. Petersen
Director K. Starchuck
Director S. Zenzen
Director D. Zurowski

Absent: Director N. Bello
Director K. Falloon
Director S. Zacharias

Also in Attendance: Director Clark
Director Frazier
Director Headrick
Director Krause
Director Townsend

Staff Present: J. Martin, Interim Administrator and General Manager of Environmental Services
D. Hiscock, General Manager of Financial Services
T. McEachen, General Manager of Community and Development Services
T. Yates, General Manager of Corporate Services
D. Munt, Manager of Public Safety

Minutes Recorded and Produced by: D. Willgress, Confidential Assistant (HR)

Call to Order: The General Manager of Corporate Services called the meeting to order at 10:45 a.m.

ELECTION OF CHAIRPERSON

The General Manager of Corporate Services called three times for nominations for the position of Chair of the 9-1-1 Standing Committee.

Director Zurowski nominated Director Bassermann. Director Bassermann declined the nomination.

Director Zenzen nominated Director Zurowski. Director Zurowski declined the nomination.

Director Killam nominated Director Gendron. Director Gendron accepted the nomination.

There were no further nominations and Director Gendron was declared elected Chair of the 9-1-1 Standing Committee by acclamation.

Director Gendron assumed the Chair – 10:50 a.m.

ADOPTION OF AGENDA: RES.NO. N 1/07 Killam/Starchuck

THAT the agenda be adopted as circulated.

CARRIED

UNAPPROVED

ADOPTION OF MINUTES: *RES.NO. N 2/07 Zurowski/Burgess*

THAT the Minutes of the 9-1-1 Standing Committee meeting held on September 21, 2006 be adopted as circulated.

CARRIED

MONTHLY 9-1-1 CALL ANSWER STATISTICS: SEPTEMBER, OCTOBER, NOVEMBER, AND DECEMBER 2006

A staff report was presented regarding the monthly 9-1-1 call answer statistics for September, October, November, and December 2006.

RES.NO. N 3/07 Killam/Krause

THAT the staff report and 9-1-1 Call Answer Statistics for the months of September, October, November and December 2006 be received.

CARRIED

MONTHLY 9-1-1 CALL ANSWER STATISTICS: JANUARY, FEBRUARY AND MARCH 2007

A staff report was presented regarding the monthly 9-1-1 call answer statistics for January, February and March, 2007.

RES.NO. N 4/07 Burgess/Killam

THAT the staff report and 9-1-1 Call Answer Statistics for the months of January, February, and March 2007 be received.

CARRIED

MONTHLY FIRE DEPARTMENT/RESCUE SERVICES RESPONSE STATISTICS: SEPTEMBER, OCTOBER, NOVEMBER AND DECEMBER 2006

A staff report was presented regarding the monthly fire department / rescue services response statistics for September, October, November and December 2006.

RES.NO. N 5/07 Petersen/Kaehn

THAT the staff report and the fire department/rescue statistics for the months of September, October, November and December 2006 be received.

CARRIED

MONTHLY FIRE DEPARTMENT/RESCUE SERVICES RESPONSE STATISTICS: JANUARY, FEBRUARY, AND MARCH 2007

A staff report was presented regarding the monthly fire department / rescue services response statistics for January, February and March, 2007.

RES.NO. N 6/07 Killam/Burgess

THAT the staff report and the fire department/rescue statistics for the months of January, February, and March 2007 be received.

CARRIED

UNAPPROVED

**RCMP OCC SERVICE
CONTRACT**

A staff report was presented regarding the RCMP Operations Communication Centre service contract.

RES.NO. N 7/07 Zurowski/Burgess

THAT the staff report and the letter dated March 27, 2007 from the Royal Canadian Mounted Police be received.

CARRIED

RES.NO. N 8/07 Killam/Burgess

THAT the Committee recommend to the Board that the Memorandum of Understanding between the Regional District of Fraser-Fort George and the Royal Canadian Mounted Police, E Division dated November 29, 2004 be amended at Appendix 'A' to include the revised 2007/2008 RCMP Operations Communications Centre staffing costs.

CARRIED

**REGIONAL DISTRICT OF
KITIMAT-STIKINE -
CONTRACT SERVICES
9-1-1**

A staff report was presented regarding the Regional District of Kitimat-Stikine contract services for 9-1-1.

The Manager of Public Safety provided a verbal update on the provision of 9-1-1 services to the Regional District of Kitimat-Stikine.

RES.NO. N 9/07 Burgess/Kaehn

THAT the staff report be received.

CARRIED

**CENTRAL/SOUTH
CARIBOO REGIONAL
DISTRICT - CONTRACT
SERVICES 9-1-1**

A staff report was presented regarding Central/South Cariboo Regional District contact services for 9-1-1.

RES.NO. N 10/07 Killam/Burgess

THAT the staff report be received.

CARRIED

**CARIBOO REGIONAL
DISTRICT –
EMERGENCY SERVICES
COMMUNICATION
(9-1-1) AGREEMENT.**

A staff report was presented regarding the Cariboo Regional District Emergency Services Communication (9-1-1) Agreement.

RES.NO. N 11/07 Zenzen/Starchuck

THAT the staff report be received.

CARRIED

RES.NO. N 12/07 Burgess/Killam

THAT the Committee recommend to the Board that the Chair and General Manager of Corporate Services be authorized to execute the Emergency Services Communication (9-1-1) Contract Modification Agreement with the Cariboo Regional District.

CARRIED

UNAPPROVED

**SOFTWARE
MAINTENANCE
SUPPORT - PANTEL
INTERNATIONAL INC.
FOR WINDOWS
INTERTALK CONSOLE**

A staff report was presented regarding the purchase of software maintenance support from Pantel International Inc. for Windows InterTalk Console.

RES.NO. N 13/07 Starchuck/Zurowski

THAT the staff report be received.

CARRIED

RES.NO. N 14/07 Burgess/Bassermann

THAT the Committee recommend to the Board that Paragraph No. 1 of Policy F-1 Purchasing Policy be waived.

CARRIED

RES.NO. N 15/07 Zurowski/Burgess

THAT the Committee recommend to the Board that the Software Maintenance Support Services package from Pantel International Inc. in the amount of \$35,000 (plus taxes) be purchased.

CARRIED

NEW BUSINESS:

**COST FOR DELIVERY
OF 9-1-1 SERVICES**

Discussion ensued regarding unit costs to ratepayers for area-wide contract services for delivery of 9-1-1 services, specifically in economies of scale and delivery.

RES.NO. N 16/07 Zurowski/Zenzen

THAT a cost analysis on service delivery in the broader region of the 9-1-1 service area be prepared for Committee consideration.

CARRIED

**BULKLEY-NECHAKO
REGIONAL DISTRICT
FEASIBILITY STUDY**

The Manager of Public Safety provided an update on the Bulkley-Nechako Regional District's request for a feasibility study on the provision of 9-1-1 service.

**INTRODUCTION OF NEW
UNIT COMMANDER –
OCC-RCMP NORTH
DISTRICT OFFICE**

J. Martin, Interim Administrator, introduced the new Unit Commander of the OCC-RCMP North District Office, Sandy Vogstad, who was in attendance.

ADJOURNMENT

RES.NO. N 17/07 Zurowski/Burgess

THAT the meeting be adjourned – 11:05 a.m.

CARRIED

Chair

General Manager of Corporate Services

UNAPPROVED